

*Pfeiffer Medical Center / HRI  
35721 West Avenue, Ste 300  
Warrenville, IL 60555  
(630) 505-2842  
Fax (630) 836-7056*

## Authorization for Release of Information/Medical Record

\_\_\_\_\_  
Patient Name

\_\_\_\_\_  
Date of Birth

**I, the undersigned, authorize the Pfeiffer Medical Center to disclose the following medical records:**

\_\_\_\_\_ All Records (\$75 fee)

\_\_\_\_\_ Most Recent Lab Results Only (\$10 fee)

\_\_\_\_\_ Result Packet (\$15 fee)

Name of Physician or Medical Practice/Agency receiving records \_\_\_\_\_

Address of Physician or Medical Practice/Agency receiving records \_\_\_\_\_

Telephone \_\_\_\_\_ Fax number \_\_\_\_\_

Reason for release: \_\_\_\_\_

There is a fee (see above) for obtaining a copy of the patient's medical records. Medical records will be sent upon receipt of payment. The Pfeiffer Medical Center accepts Mastercard, Visa, cashier's check or personal check. All medical records will be sent upon payment.

\_\_\_\_\_ I have enclosed a check.

\_\_\_\_\_ Please bill my credit card \_\_\_\_\_

(card number, expiration date and security code)

**NOTE:** Pertinent labs as medical records (not the entire chart) may be faxed to a physician for urgent care purposes only.

If not previously revoked, this authorization will expire one year from the date of my signature or as otherwise specified by date, event or condition(s) as follows: \_\_\_\_\_

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Patient

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness Signature

\_\_\_\_\_  
Date

**If this request is by a personal representative on behalf of the patient, please complete the following:**

Personal Representative's Name: \_\_\_\_\_

Personal Representative's Signature: \_\_\_\_\_

Relationship to Patient: \_\_\_\_\_